

## **APPENDIX II: HEALTH AND SAFETY AUDIT INFORMATION**

The following are the main areas of focus for safety audits conducted by the EH&S Biological Health and Safety Section. You may use them as a means to self-audit your compliance status in advance of a formal audit.

- At least one copy of the facility Biological Agent Use Registration (BAUR) and Biosafety Reference Documents
- Documentation of General Biosafety and/or Specific Biological Safety training of lab/facility personnel
- Laboratory/Facility SOPs
- Documentation of medical surveillance/screening of lab/facility personnel
- Appropriate biosafety signage on all access doors to the lab/facility where there are associated biohazards
- Inventory control/ biosecurity
- Negative airflow and airflow monitoring in rooms where animals are used or housed
- Biosafety Level 2 (BL 2) practices during invasive animal procedures
- Biosafety practices employed for aerosol generation minimization
- Engineering control surveillance record keeping practices
- Biological Sharps Management procedures
- Cleaning procedures/disinfection procedures
- Decontamination procedures for feed, bedding, cage and room cleaning, etc.
- Waste/Carcass transport/disposal procedures
- Properly completed personnel forms for all employees with animal contact
- Properly completed Worker's Right-To-Know Statement for all labs
- First aid/ accident procedure